

Registration – Plan Ahead: Advisors

The screenshot displays the Wayne State University Registration Portal. At the top, the Wayne State University logo and name are visible. Below the navigation bar, the page title is "Registration". A section titled "What would you like to do?" contains several options:

- Prepare for Registration**: View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead**: Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans. (This option is circled in green in the image.)
- Browse Classes**: Looking for classes? In this section you can browse classes you find interesting.
- Register for Classes**: Search and register for your classes. You can also view and manage your schedule.
- View Registration Information**: View your past schedules and your ungraded classes.

BANNER 9
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Plan Ahead

This feature allows students to browse the class schedule, select classes, and save the plan for future registration (up to five plans at a time). Advisors can create plans for specific students, which will be available to the student when they log into the "Register for Classes" area.

Instructions

1. Go to the Registration Portal (via Academics or registration.wayne.edu) and click on "Plan Ahead." When prompted, log in with your AccessID and password. If you are also a current WSU student, you will be asked if you wish to proceed as a Student (to see your own plans) or as an Advisor (to view and create plans for other students).

Registration – Plan Ahead: Advisors

The screenshot displays the Wayne State University Banner 9 Registration Portal. The top navigation bar includes the university logo and the text 'WAYNE STATE UNIVERSITY'. Below this, the breadcrumb trail reads 'Student » Registration » Select a Term'. The main content area is titled 'Select a Term' and features a dropdown menu for 'Terms Open for Planning' set to 'Fall 2018' and a 'Continue' button. A second, larger screenshot is overlaid on the right, showing the 'Search' section with radio buttons for 'ID' and 'Name', a search input field containing 'McQuaide, Nancy', and a search button. Below the search input, the results show 'Student McQuaide, Nancy Kozemko' with a 'CONFIDENTIAL' label and another 'Continue' button. A large green arrow points from the 'Continue' button in the first screenshot to the search results in the second screenshot.

Plan Ahead

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Instructions

1. Go to the Registration Portal (via Academics or registration.wayne.edu) and click on “Plan Ahead.” When prompted, log in with your AccessID and password. If you are also a current WSU student, you will be asked if you wish to proceed as a Student (to see your own plans) or as an Advisor (to view and create plans for other students).
2. **Select your term, then search for a student using their AccessID or WSU ID.**

NOTE: Plans are only available by term. Once the term is not available for viewing in the Class Schedule, that term will not be available in Plan Ahead. For a long-term planning, please create a plan of work in Degree Works.

Registration – Plan Ahead: Advisors

Student » Registration » Select a Term » Select A Plan

Select A Plan [New Search](#) Student: McQuaide, Nancy Kozemko **CONFIDENTIAL** ID: 000097416

Plans you have created for this term: 1
Term: Fall 2018
You are allowed a maximum of 5 plans for this term.

[+ Create a New Plan](#)

Plan: LLS Recommendations | Created by: You | [Approve This Plan](#) [Delete](#) [Edit](#)

CRN	Details	Title	Hours	Schedule Type	Instructor	Note	⚙
18310	ACC 3010, 001	Intro Fincl Accounting	3	Lecture	Goode, Diana (Primary)		
12854	BA 2300, 002	Quant Mthds1: Prob&Stat Inf	3	Lecture	Gerring, Nicole Elise (Primary)		
Total Planned Hours: 6						Records: 2	

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2. Select your term, then search for a student using their AccessID or WSU ID.
3. **Select a plan to Delete/Edit or Create a New Plan.**



Registration – Plan Ahead: Advisors

WAYNE STATE UNIVERSITY

Student » Registration » Select a Term » Select A Plan » Plan Ahead

Plan Ahead

Find Classes

Enter Your Search Criteria
Term: Fall 2018

Subject

Course Number

Keyword

Subject and Course Number

Academic Pathway Excellence
Accounting
African American Studies
Alternative Energy Technology
Anatomy and Cell Biology
Anesthesia
Anthropology
Arabic
Armenian

Schedule

Class Schedule for Fall 2018

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							

Fall 2018Untitled Plan

No classes have been added to this plan.



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2. Select your term, then search for a student using their AccessID or WSU ID.
3. Select a plan to Delete/Edit or Create a New Plan.
4. Use the “Find Classes” panel to search for a course (for more information on how to find classes, see “How to Browse” at <https://wayne.edu/registrar/how-to-browse/>). This is what registration looks like for students when they have logged into Register for Classes from the Registration Portal (registration.wayne.edu).

Registration – Plan Ahead: Advisors

The screenshot shows the Banner 9 Plan Ahead interface. At the top, there are navigation tabs: "Students", "Registration", "Select a Term", "Select A Plan", and "Plan Ahead". Below this is a "Find Classes" section with search results for "Term: Fall 2018", "Subject: English", and "Course Number: 2450". A green arrow points from this search results area to a larger "Plan Ahead" summary table on the right. The summary table lists several course sections with columns for CRN, Subject, Course #, Title, Hours, Instructor, Meeting Time & Location, Campus, and Status. Each row has an "Add" button. Below the summary table is a "Class Schedule" panel showing a weekly grid for Fall 2018.



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Plan Ahead

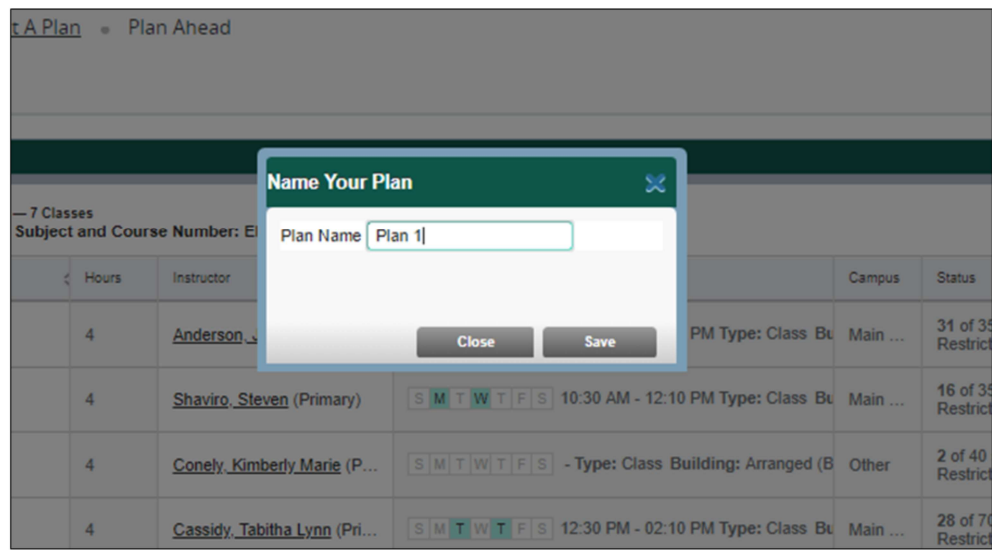
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2. Select your term, then search for a student using their AccessID or WSU ID.
3. Select a plan to Delete/Edit or Create a New Plan.
4. Use the “Find Classes” panel to search for a course (for more information on how to find classes, see “How to Browse” at <https://wayne.edu/registrar/how-to-browse/>).
5. **Your plan may include a combination of courses and/or a section of a course with specified times and days. Click the “Add” button to place a course in the Summary panel. If you are selecting a specific section of a course, it will be mapped out in the Class Schedule panel.**



Registration – Plan Ahead: Advisors

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Plan Ahead

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2. Select your term, then search for a student using their AccessID or WSU ID.
3. Select a plan to Delete/Edit or Create a New Plan.
4. Use the “Find Classes” panel to search for a course (for more information on how to find classes, see “How to Browse” at <https://wayne.edu/registrar/how-to-browse/>).
5. Your plan may include a combination of courses and/or a section of a course with specified times and days. Click the “Add” button to place a course in the Summary panel. If you are selecting a specific section of a course, it will be mapped out in the Class Schedule panel.
6. **Once you have made your selections, click on “Save Plan” and name it.**

Registration – Plan Ahead: Advisors

WAYNE STATE UNIVERSITY

Lagman-Sperl, Liza A. 1

Student » Registration » Select a Term » Select A Plan

Plan approval updated.

Select A Plan

Plans you have created for this term: 1

Term: Fall 2018

You are allowed a maximum of 5 plans for this term.

Create a New Plan

Plan: Plan One Created by: McQuaide, Nancy Kozemko (Student) Preferred (Approved - Lagman-Sperl, Liza A. - Advisor) Remove Approval

CRN	Details	Title	Hours	Instructor	Note
10954	RUS 1010, 001	Elem Russian 1	4	Sherman, Tatyana (Primary)	
	CHI 1005	Int Chin Lang&Culture	3		
Total Planned Hours: 7				Records: 2	

Plan: LLS Recommendations Created by: You Approve This Plan

Delete Edit

CRN	Details	Title	Hours	Instructor	Note
12854	BA 2300, 002	Quant Mthds 1: Prob&Stat Inf	3	Gerring, Nicole Elise (Primary)	
18310	ACC 3010, 001	Intro Fincl Accounting	3	Goode, Diana (Primary)	
Total Planned Hours: 6				Records: 2	

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2. Select your term, then search for a student using their AccessID or WSU ID.
3. Select a plan to Delete/Edit or Create a New Plan.
4. Use the “Find Classes” panel to search for a course (for more information on how to find classes, see “How to Browse” at <https://wayne.edu/registrar/how-to-browse/>).
5. Your plan may include a combination of courses and/or a section of a course with specified times and days. Click the “Add” button to place a course in the Summary panel. If you are selecting a specific section of a course, it will be mapped out in the Class Schedule panel.
6. Once you have made your selections, click on “Save Plan” and name it.
7. **When you come back to “Plan Ahead,” you will be able to see the various plans created by you and/ or the student for the term. The student can select which of their plans they prefer. Clicking on “Approve this Plan” inserts a note that the plan has been approved and provides a link to your email address.**

Registration – Plan Ahead: Advisors

The screenshot shows the 'Register for Classes' application with the 'Plans' tab selected. The interface is titled 'Register from a plan.' and shows the term 'Fall 2018'. There are two main sections: 'Plan One' and 'LLS Recommendations'. Each section contains a table of class plans with columns for CRN, Details, Title, Hours, Instructor, Schedule Type, and Note. The 'Plan One' section shows two plans: RUS 1010, 001 (Elem Russian 1) and CHI 1005 (Int Chin Lang&Culture). The 'LLS Recommendations' section shows two plans: BA 2300, 002 (Quant Mhds1: Prob&Stat Inf) and ACC 3010, 001 (Intro: Fincl Accounting). Below the plans, there is a 'Schedule' section showing a class schedule for Fall 2018 with a grid for days of the week and times (6am, 7am, 8am). To the right of the schedule is a 'Summary' panel for the selected plan 'Intro: Fincl Accounting', showing details like Campus, Part of Term, Schedule Type, and various hour counts.

Student View

When the student logs in to Register for Classes from the Registration Portal (registration.wayne.edu), the Plans tab will include any plans created for that term. Students will be able to choose to register or search for sections from the plans presented. They will be able to mix and match from plans, or go back to the “Find Classes” tab to search for other classes.

NOTE: These plans are only suggestions to the student. The student will not be required to follow their preferred or your approved plan, nor will they be prevented from registering for classes not on the plan.